

## **JOB OFFER – Positive Aviation – Chief of Staff**

At **Positive Aviation**, we believe that aviation is a force for good for our society and our environment.

Positive Aviation was born based on two basic observations: civil protection authorities can perform in their mission to protect common and private assets, public health, nature and biodiversity only when equipped with the right means; and the iconic “Canadair” Super Scooper – a cornerstone of their firefighting activities – is no longer at the required level of reliability and availability.

Positive Aviation is an engineering and industrial company, developing and implementing modifications on second-hand ATR 72 transforming them into amphibious water scooper firefighter aircraft – the FF72. The pragmatic technical concept is based on proven technologies and combines the precious expertise of the aeronautical and the naval industries.

Starting with the FF72, Positive Aviation aims at being a key actor all along the aircraft lifecycle and companion to its operators.

Positive Aviation’s offices are located at the Toulouse Blagnac airport, inside the hangar H16. The H16 hosts Positive Aviation, the development plateau of the FF72 with its industrial partners and the assembly of the FF72-X1, a demonstrator that will make its first flight in 2026.

Joining Positive Aviation means being part of the creation of a unique European seaplane design office, and living the adventure of a new aircraft development which will enter into service in 2028.

Having secured the first launch customer order in 2025, planned the first flight for 2026, and scheduled initial deliveries for 2028, we are now entering a critical phase of industrial acceleration and commercial scaling.

At Positive Aviation, we favor team work towards pragmatic and realistic solutions, and are proud to build on the rich aeronautical and naval legacy to

**protect what is dear.**

### **About The Role:**

As **Chief of Staff**, you act as the strategic and operational extension of the General Management. You do not just organize; you streamline decision-making, maintain cross-functional alignment (Technical, Industrial, Finance, Business), and ensure that execution matches our vision. You serve as a "force multiplier" for the CEO, managing inbound information and requests to enable leadership to focus on vital stakes (investors, product vision, key partnerships).

### **In detail, you will:**

- **Strategic Steering & Alignment**
  - Translate the long-term vision into quarterly operational objectives for technical and business teams, track and report those objectives.
  - Prepare and facilitate Executive Committee (ExCo) meetings, which includes agenda setting, Key Performance Indicators (KPIs) consolidation, pre-arbitration, and tracking actions.
  - Prepare "hot topics" ahead of decision-making (synthesis notes, risk/opportunity scenario analysis).
  - Steer strategic resource planning (internal workforce and subcontracting) and manage organizational adaptations.
- **Special Projects & "Task Forces" Management**
  - Lead high-priority, cross-functional projects that fall outside traditional departments.
  - Provide Project Management support.
- **Investor Relations & Communication**
  - Prepare Board Packs for investors and shareholders (high-level financial and operational reporting).
  - Manage the Board meetings (scheduling, legal preparations, minute-taking, action items tracking).
  - Structure strategic narratives and decks for upcoming fundraising rounds (Series B).

- Ensure internal communication consistency: guarantee that the workforce shares the same level of information and engagement.
- Support and facilitate major communication events.

### About You:

- **Experience:** 3 to 5 years of experience. Ideally, a mix of Strategy Consulting (Tier 1/2) and operational experience in an Industrial Scale-up and / or Aerospace sector. Some experience of chairing committees and leading diverse groups would be a plus.
- **Education:** Top-tier Engineering or Business School (with technical curiosity).
- **Hard Skills:**
  - Strong financial literacy (modeling, P&L, Business Planning).
  - Outstanding synthesis skills, both written and verbal (Bilingual English/French is mandatory).
  - Complex project management.
- **Soft Skills (Crucial):**
  - **Low Ego / High Impact Diplomacy & Firmness:** Ability to navigate between highly technical profiles and financial imperatives.
  - **Resilience:** Ability to thrive under pressure and manage the uncertainty inherent in a fast growing industrial company.
  - **Autonomous, curious,** and willing to get engaged in a **colocated team environment**.
  - Driven by **passion for aeronautics** and eager to learn and grow, dynamic, motivated and positive.

If you want to live the adventure of a new aircraft development, be part of a team of passionate experts, and evolve in a pioneering and flexible environment where care and hunger for growth are celebrated, join us!

Positive Aviation is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, sex,

gender, sexual orientation, age, color, religion, national origin, protected veteran status or on the basis of disability.

**Feeling inspired and wanting to apply, send your CV and motivation letter to [career@positive-aviation.com](mailto:career@positive-aviation.com), we get back to you shortly.**